INFORMATION AND INSTRUCTIONS TO CANDIDATES

1. PROGRAMMES OF STUDY

A. Master of Business Administration (MBA)

(Offered at Chennai, Coimbatore, Madurai, Nagercoil, Trichy, Villupuram) with following specializations, subject to admission of a minimum number of candidates in each programme / specialization in the study centre concerned.

(i) MBA-General Management
(ii) MBA-Technology Management
(iii) MBA -Marketing Management
(iv) MBA-Human Resource Management
(v) MBA -Financial Services Management
(vi) MBA-Health Services Management
(vii) MBA-Hospitality and Tourism Management
(viii) MBA-Operations Management

B. Master of Computer Application (MCA)

(Offered at Chennai only)

C. Master of Science (M.Sc.) – Computer Science

(Offered at Chennai only)

2. ENTRANCE TEST AND SYLLABI

2.1 Distance Education Entrance Test

Distance Education Entrance Test (DEET) will be held twice in a year, i.e. Academic Year (AY) Batch and Calendar Year (CY) Batch. DEET scores are valid for one year only.

Separate Entrance Tests will be conducted for admission to MBA and MCA Degree Programmes. **There is no Entrance Tests for admission to M.Sc. Degree Programme**.

Last date for submission of Application	Date of Entrance Test (DEET)	Tentative date of Counselling for admission	Tentative Contact Classes
MBA & MCA – 02.08.2017	13.08.2017 10.00a.m. to 12.00 noon	1st week of Sep 2017	Sep 2017 – Mar 2017
M.Sc. (CS) – 04.09.2017	No Entrance Test		

2.2 Syllabi for Entrance Test

2.2.1 MBA

The question paper will be designed to test the capability of the candidates in the following areas:

1. Data Analysis
2. Comprehension Skill
3. Basic Quantitative Ability
4. Written English

2.2.2 MCA

The question paper will be designed to test the capability of the candidates in the following areas:

1. Quantitative Ability
2. Analytical Reasoning
3. Logical Reasoning
4. Computer Awareness
5. Verbal Activity, Basic Science, etc.

2.3 Question Paper Pattern and Evaluation Scheme

The question paper will contain 100 objectives type questions to be answered in 2 hours. Each question will have four alternative answers. Candidate has to choose the most appropriate answer and has to shade the choice of the answer in the box against each question.

While evaluating the answers, one mark is awarded for each correct answer. Wrong answers will be considered to break the tie.

3. ELIGIBILITY

3.1 Master of Business Administration(MBA)

1.A pass in any Bachelor Degree.*

and

2.A pass in Distance Education Entrance Test (DEET) conducted by the CDE, Anna University, Chennai / Valid TANCET 2015 score card.

3.2 Master of Computer Application (MCA)

1.A pass in any Bachelor Degree.*

The candidate should have studied Mathematics/Statistics as one of the subjects at the degree level or Mathematics at HSC level.

and

2.A pass in Distance Education Entrance Test (DEET) conducted by the CDE, Anna University, Chennai / Valid TANCET 2015 score card.

3.3 Master of Science (M.Sc.) – Computer Science

A pass in any Bachelor Degree.*

The candidate should have studied Mathematics/Statistics as one of the subjects at the degree level or Mathematics at HSC level.

Candidate applying for admission to M.Sc.(CS) programme will be called for admission during September 2017.

Note:

1. *The Bachelor Degree must have been obtained through 10+2+3 pattern.

2. Candidate who can produce either Provisional or Degree Certificate and all semester Mark Sheets at the time of admission can only apply.

3. Those who have obtained their U.G Degree by undergoing the course in "Off campus"system are not eligible.

4. Those who have recently enrolled themselves for some other Programme and undergoing the Programme are not eligible.

4. ELIGIBILITY OF AMIE CANDIDATES

Candidates with AMIE or similar qualification awarded by Professional Institutes approved by MHRD are also eligible for admission to MBA/MCA Degree Programme, if they have two years of experience after obtaining AMIE or similar Degree. A pass in Entrance Test (DEET) conducted by the CDE, Anna University, Chennai-25 is mandatory.

5. ELIGIBILITY OF TANCET CANDIDATES

Candidates who have written the TANCET is also eligible for admission to distance mode. TANCET score is valid for one year from the date of Examination otherwise candidate have to appear for DEET for admission. Admission will be based on the merit order among the TANCET candidates.

6. ENTRANCE TEST CENTRE CODE NUMBER

As far as possible the option of candidates for the Test Centre will be considered. However the authority for the allotment of Centre for the Test is vested with the CDE, Anna University and it is final. Entrance Test for **MCA** will be conducted at Chennai only.

Entrance Test Centre for MBA	Code No.
Chennai (MBA & MCA)	1
Coimbatore	2
Madurai	3
Nagercoil	4
Trichy	5
Villupuram	6

7. ENCLOSURES

The following Certificates are to be enclosed with the application **(Originals should not be enclosed)**

(i) SSLC or its equivalent
(ii) HSC or its equivalent
(iii) Diploma Certificate – (if applicable)
(iv) Degree Certificate (or) Provisional Certificate
(v) Mark Sheets of all semesters / Years of the Bachelor Degree Examinations based on which admission is sought
(vi) Transfer and Conduct Certificate from the institution last Studied
(vii) AMIE or similar Certificate – (if applicable)
(viii) Experience Certificate(for those with AMIE or similar qualification)
(ix) TANCET Mark Sheet(if applicable)
(x) Photograph Card(Photograph should be affixed and the candidate should sign at the appropriate place)
(xi) Original Demand Draft for Online application.

8. MAILING OF APPLICATIONS

Filled in applications are to be sent to "**The Director, Centre for Distance Education, Anna University, Chennai 600 025**" on or before the last date.

Note: The University is not responsible for any postal delay / loss in transit. Completed applications received by post after the stipulated date will not be considered for the particular batch.

Candidates applying through online are requested to fill the required details in the website and hardcopy of the same to be sent to the Director, CDE along with required fee by Demand Draft in favour of Director, Centre for Distance Education, Anna University, Chennai payable at Chennai.

9. SELECTION AND ADMISSION PROCEDURE

Candidates who are provisionally eligible for admission will be informed through counseling call letter based on their rank obtained in the DEET/TANCET.

Candidates or their authorized representative should attend the counseling with all original certificates with Demand Draft towards 1st semester fee.

9.1 Selection is based on the marks in the Entrance Test (DEET score) / TANCET score card.

9.2 Based on the rank Study Centre/Specialization will be provisionally allotted through counseling as per their choice.

10. FEE DETAILS

Degree	Amount payable at the time of admission		From 2nd Semester to Final Semester
	UG Degree from Universities in Tamilnadu	UG Degree from Universities Outside Tamilnadu	
MBA/MCA/ M.Sc.(CS)	₹.18,650/-	₹.19,050/-	₹.12,500/-
	Inclusive of refundable Caution Deposit of ₹.5,000/-		

11. STUDY CENTRES FOR MBA

NAME OF STUDY CENTRES AT CHENNAI

S. No	Study Centre	Specialization offered
1.	Centre for Distance Education, AnnaUniversity, Chennai-25.	Availability of various specializations in MBA Degree Programme in Study Centres at Chennai will be notified at the time of counseling.
2.	College of Engineering, Anna University, Chennai- 600 0 25.	
3.	Alagappa College of Technology, Anna University, Chennai - 600 025.	
4.	Madras Institute of Technology, Anna University, Chrompet,Chennai – 600 044.	
5.	Meenakshi Engineering College,K.K.Nagar, Chennai	

OUTSIDE CHENNAI

S. No	Study Centre	Specialization offered			
6.	Anna University Regional Office Coimbatore, Maruthamalai Road, Navavoor,Coimbatore-641046	GM	TM	FSM	HRM
7.	Kumaraguru College of Technology, Chinnavedampatti post Coimbatore-641 006	GM	TM	FSM	HRM
8.	KLN College of Engineering, Pottapalayam-630 611 Madurai District.	GM	TM	FSM	HRM
9.	University College of Engineering, BIT-Campus, Trichy-622515	GM	TM	FSM	HRM

10.	University College of Engineering Nagercoil, Konam, Nagercoil, Kanyakumari District - 629004	GM	TM	FSM	HRM
11.	University College of Engineering, Villupuram – 605 103.	GM	TM	FSM	HRM

Specialization in MBA Degree Programme that is to be offered at Study Centres shall be decided depending on the number of candidates in the Study Centre/Specialization concerned.

12. GENERAL INSTRUCTIONS

i) Candidates should carefully fill up the application form

ii) Candidates admitted to MBA/MCA/M.Sc. Programmes of Distance Education are not eligible for any scholarship or fee concession from Anna University.

iii) Differently abled persons are exempted from payment of tuition fee for which they have to produce a certificate from the Chairman, District Medical Board in the prescribed form which can either be obtained from the office of the CDE or downloaded from the Centre's website.

Note:

1. **Study Centres will be operated in selected cities in Tamil Nadu where there is sufficient number of candidates.**
2. **Candidates should send only one application.**
3. **Candidates will be required to bring all the original Certificates at the time of admission for verification**.

CANDIDATES ARE ADVISED TO CHECK OUR WEBSITE FREQUENTLY (http://cde.annauniv.edu/) **FOR UPDATED INFORMATIONS.**

FOR ANY CLARIFICATIONS CONTACT:

MBA/MCA/M.SC.(CS)

THE DIRECTOR,
CENTRE FOR DISTANCE EDUCATION,
ANNA UNIVERSITY, CHENNAI – 600 025.

Phone: 044-2235 7216, 21, 17

Website: http://cde.annauniv.edu/

Exclusive Email address for admission

Email ID: distanceprog@annauniv.edu